

# Feature Set



## Create PDFs and Combine Files

- ✓ Create PDFs from virtually any document, image or file type
- ✓ Drag and drop to create and combine PDFs
- ✓ Insert, delete and organize pages in a PDF
- ✓ Combine multiple files and file types into one PDF
- ✓ Deep integrations with Office 365, SharePoint 365, OneDrive for Business, Dropbox, Box, Google Drive
- ✓ Copy and paste parts of a PDF file with formatting intact
- ✓ Batch-create PDF files



## Convert Files to and from PDF

- ✓ Convert Word, PowerPoint and Excel files to editable PDFs
- ✓ Convert PDFs into editable Word, PowerPoint and Excel files
- ✓ Convert scanned documents into editable, searchable PDFs
- ✓ Convert PDFs to JPEG, TIFF or PNG image formats
- ✓ Convert web pages to interactive PDFs, complete with links
- ✓ Convert CAD files to PDFs
- ✓ Convert any PDF file to PDF/A 1 and 2
- ✓ Extract text and images
- ✓ Postscript-based document conversion



## Apply and Request Electronic Signatures

- ✓ Request secure, legally binding electronic signatures
- ✓ Lightweight eSignature workflows, designed for speed and ease of use
- ✓ Apply your own electronic signature
- ✓ Digitally sign and certify documents
- ✓ Send, track and confirm electronic signatures with real-time notifications and analytics
- ✓ Easy mobile signing optimized for smartphones and tablets
- ✓ eSignature templates for frequently used forms
- ✓ Easily add documents and templates that your whole team can access



## Edit PDF Files

- ✓ Insert and edit text and images
- ✓ Insert and edit fonts, layouts and pages
- ✓ Optimize, shrink and repair PDF files
- ✓ Visual rotation of images and pages
- ✓ Insert and edit bookmarks, links, headers, numbering and watermarks
- ✓ Insert and edit Bates Numbering
- ✓ Create searchable and editable PDFs from scans with OCR (Optical Character Recognition)
- ✓ Smart Alignment tool
- ✓ Copy and paste between applications
- ✓ Automatic text reflow and resize
- ✓ Scanned image detection with automatic deskew



## Keep PDFs Secure

- ✓ Add password protection and permissions to PDFs
- ✓ Redact to permanently remove sensitive information from PDFs
- ✓ Create protected PDF files that restrict copying and editing
- ✓ Secure PDFs with Microsoft Rights Management Services (RMS) 2.0
- ✓ Encryption support for 64-, 128-, and 256-bit (with R6 support)
- ✓ Work with digital signatures, including Chain of Trust support
- ✓ Manage digital signature profiles and certificates
- ✓ Create and manage digital IDs
- ✓ Batch security
- ✓ Document version tracking



## Build and Fill PDF Forms

- ✓ Static XFA form support
- ✓ PDF form creation and editing
- ✓ Easily create, fill, sign, send and store forms



## Easy IT Deployment and Management

- ✓ Lightweight deployment with thin, server and desktop options
- ✓ Support for App-V and managed servers
- ✓ Nitro Analytics for insights into printing activity and document workflows
- ✓ Manage licenses, users and services via Nitro Admin
- ✓ HIPAA and SOC2 Type 2 certified





## Review, Mark Up and Annotate PDFs

- ✓ Highlight, cross out and underline text with annotations
- ✓ Create annotations using sticky notes, text boxes, call-outs, pencil and shapes
- ✓ Attach entire files as annotations
- ✓ Sort, manage, filter and summarize comments
- ✓ Apply dynamic stamp annotations, which auto-populate specific information
- ✓ Spell check
- ✓ Compare PDF files
- ✓ Advanced search allows for increased precision and contextual results
- ✓ Smart guidelines for Object Tool aligns shapes to ensure content is arranged properly



## User-Friendly Interface

- ✓ Familiar Microsoft Office–style interface for easy adoption
- ✓ Access your documents from your desktop, browser or mobile device
- ✓ Functional on touch-enabled devices
- ✓ Integrated Microsoft Office toolbar and shortcuts
- ✓ Outlook plugin to create PDFs from email
- ✓ Print reduction suggestions
- ✓ Smart Tips and onboarding product tour
- ✓ Customizable Home tab
- ✓ View Optional Content Group (OCG) layers
- ✓ Floating toolbar for easier access to editing tools
- ✓ Drag and drop documents into multiple windows
- ✓ Preview PDF files in Windows Explorer, Outlook and web browsers



## Mobile

- ✓ Create, edit and share PDFs from iPhone and iPad
- ✓ Sign and fill forms
- ✓ Share with email, sync with iOS Files
- ✓ Enable security and encryption, add a password
- ✓ Add links: URLs, other pages
- ✓ Markups and annotations
- ✓ Write with styluses and wrist protection
- ✓ Validate documents signed with Digital Signatures
- ✓ View table of Contents
- ✓ Library: Keep frequently used items
- ✓ Search keywords

## Ready to Go Nitro?

Contact us to request a demo of Nitro Pro

[Contact us](#)

